



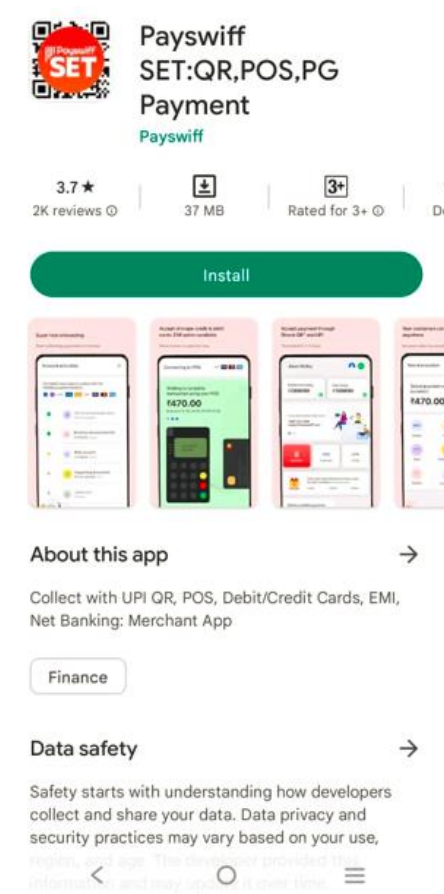
T a p O n P h o n e

M e r c h a n t M a n u a l



APP DOWNLOAD

Payswiff SET application is available to download from the Google Play Store. Use any of the following methods to search for the SET App



➤ Play Store Search

Open Play store application in your Android mobile and Search with the Keyword Payswiff SET in the Play store. Download the latest version of SET application from the Play Store application of your Android device. Look for **Payswiff** in the publisher name before installation

➤ Scan QR code

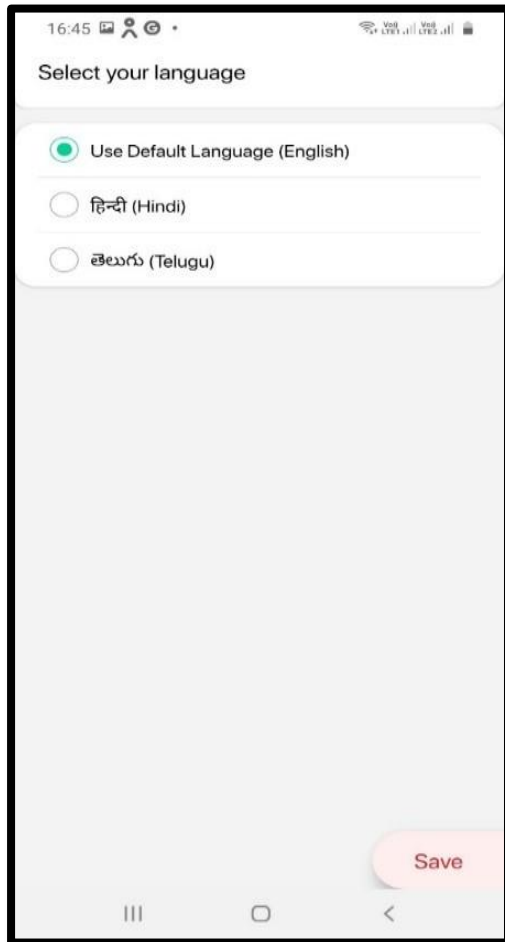
Scan the QR code here using a QR scanner application on your mobile device. This QR code will redirect you to the Play Store listing of Payswiff SET App



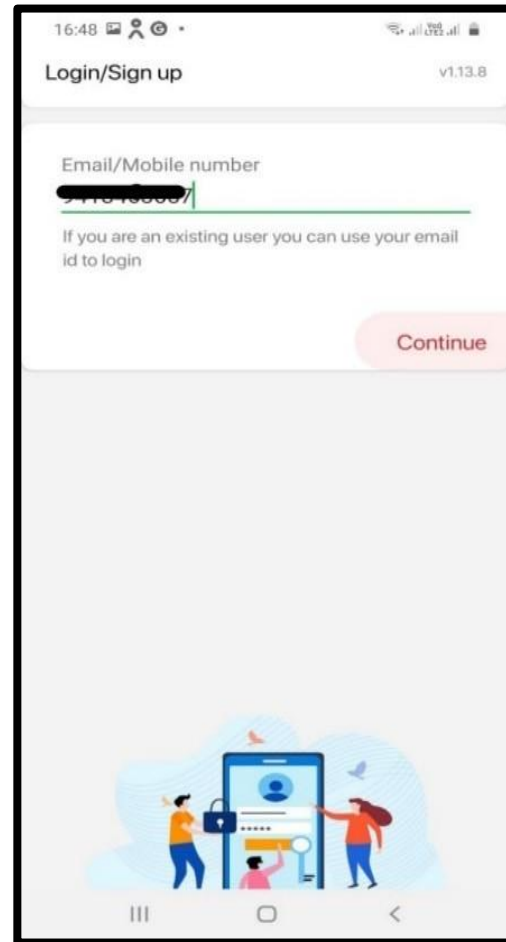
➤ Open URL in a Mobile Browser

Open any mobile browser on your Android device (e.g. Google Chrome) and open the URL <https://play.google.com/store/apps/details?id=com.payswiff.set.app>. This link will redirect you to the Play Store listing of Payswiff SET App.

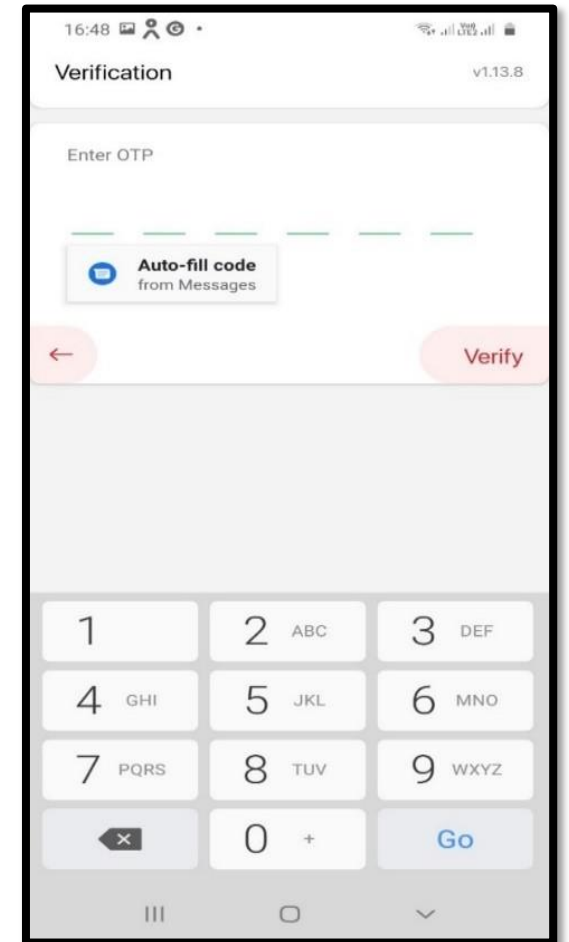
MERCHANT REGISTRATION



Step 1 : Select Language



*Step 2 : Create Login using
Mobile Number*



*Step 3 : Enter OTP to verify
Mobile Number*

MERCHANT REGISTRATION

11:25 96%

Sign Up v1.13.9

Your Name (As per PAN)
Nikhil Masragani

Selected Filing Type
Individual

Selected Category
Home Services & Electrician

Are you guided by our sales person?

By tapping on Sign Up you agree to the [Terms and Conditions](#)

Sign Up

Step 4 : Enter Business Details to SignUp

Step 5 : Select Business Category and Proceed

Your Account is Registered

2:24 41%

Your Business Category v1.13.9

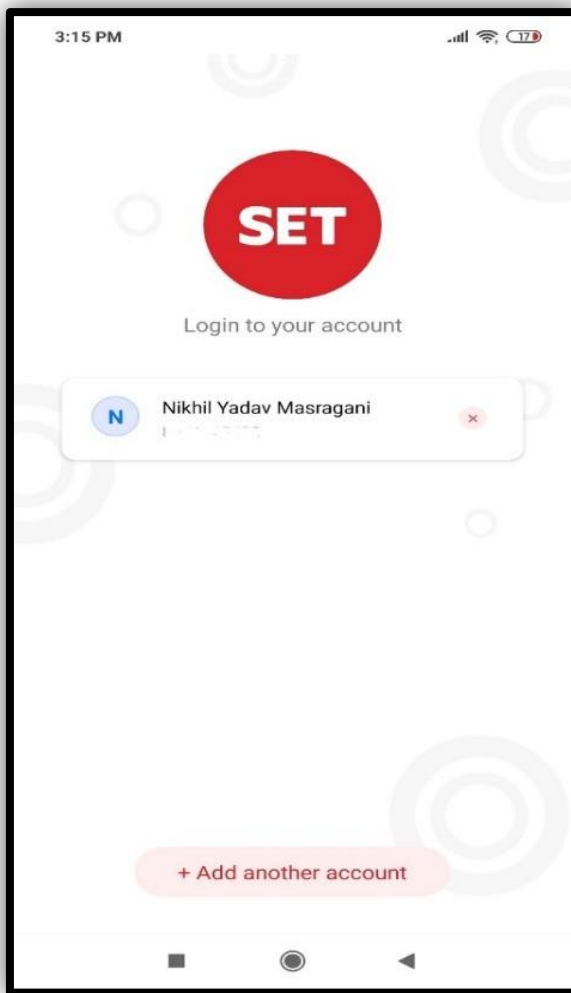
Pick your business category

Business category
Home Services

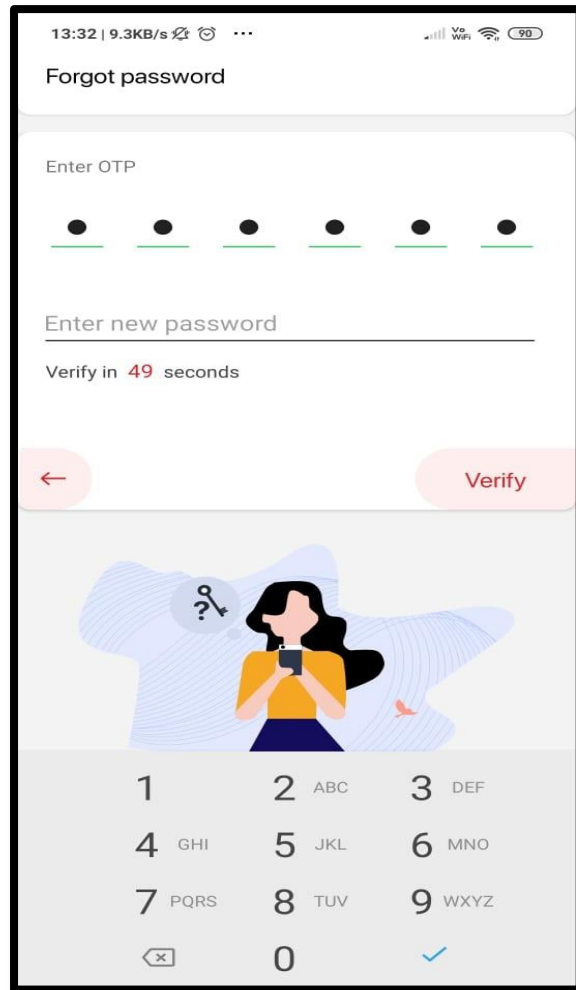
Business sub category
Electrician

✓

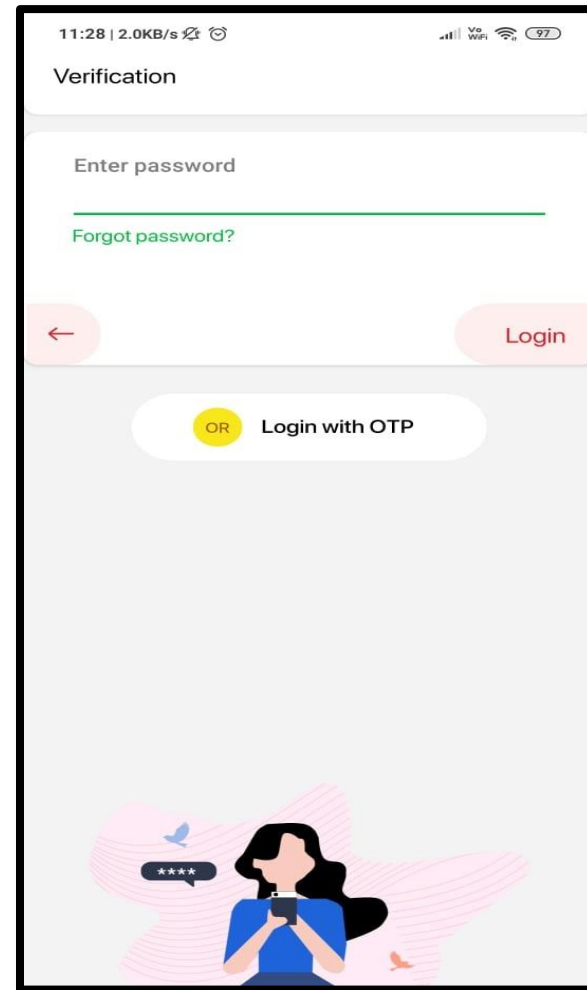
APP LOGIN



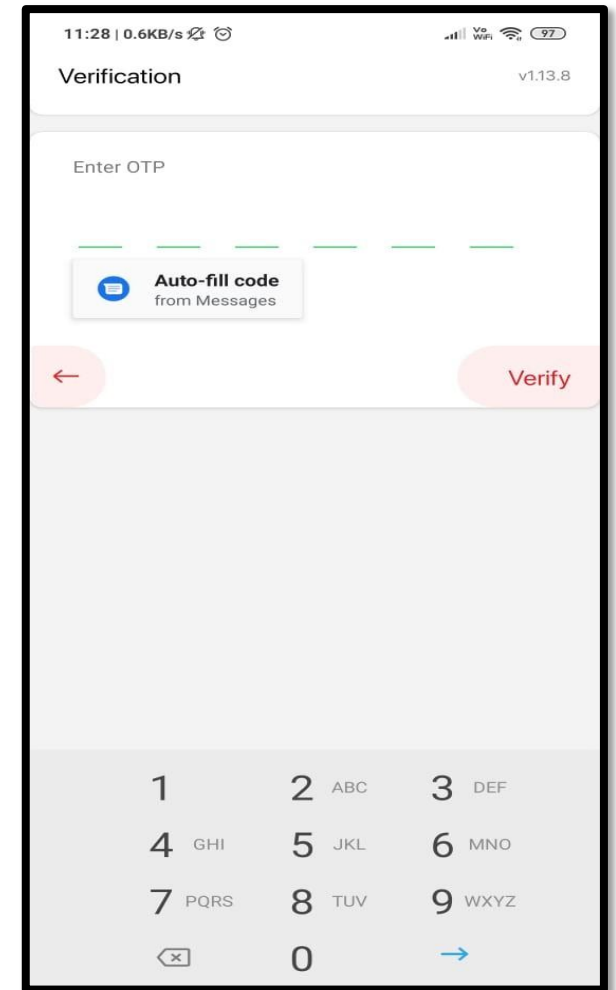
Step 1 : Click on the Username, provided earlier



Step 2 : If First Login Enter OTP and create password

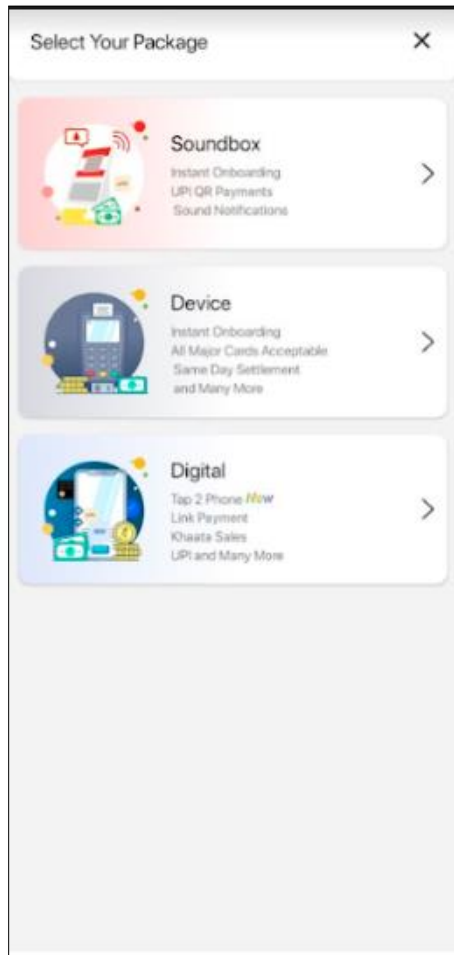


Step 3 : You can login with Password or OTP based Login

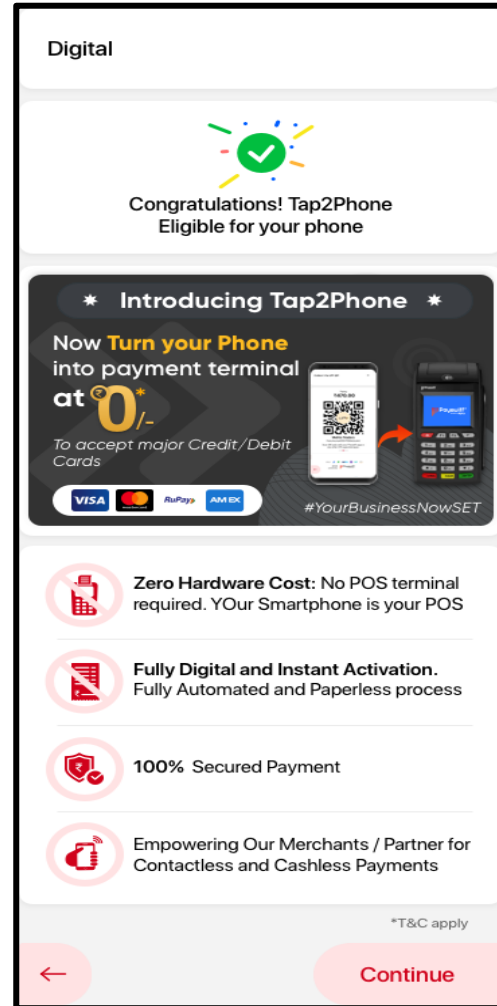


Step 3 : Or You can login with OTP

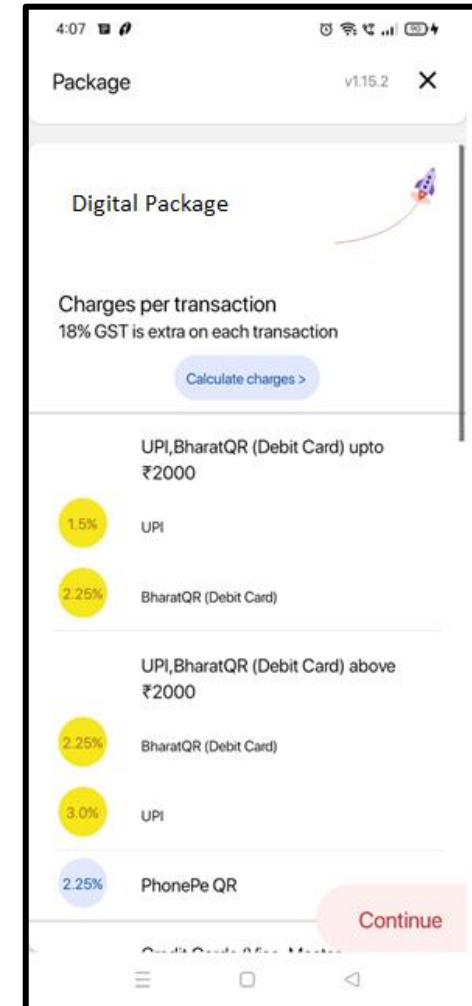
Activating *Tap ON Phone*



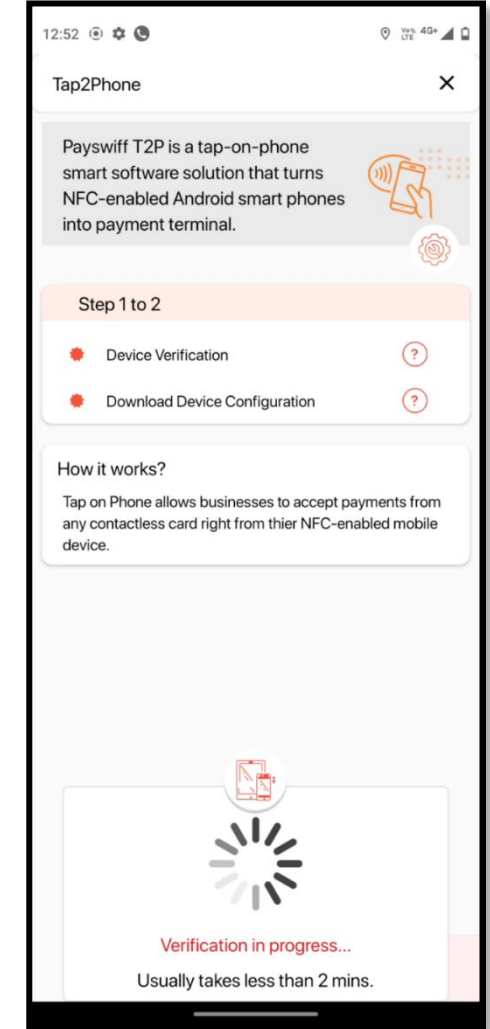
Step 1 : Select Digital on the above page



Step 2 : Congrats Screen will be displayed

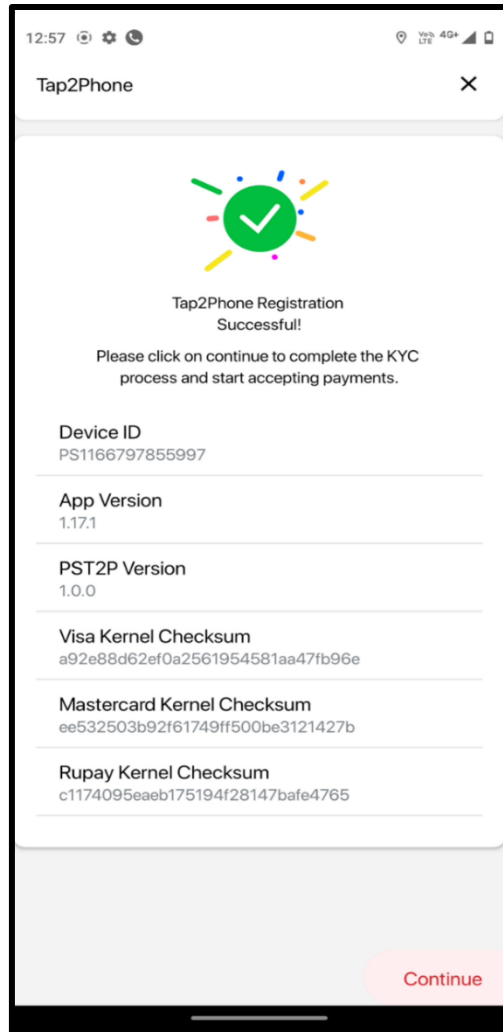


Step 3:Package Screen will be displayed




Step 4 : Tap2Phone Activation

Tap 2 Phone OnBoarding



12:57 Tap2Phone



Tap2Phone Registration Successful!

Please click on continue to complete the KYC process and start accepting payments.

Device ID
PS1166797855997

App Version
1.17.1

PST2P Version
1.0.0

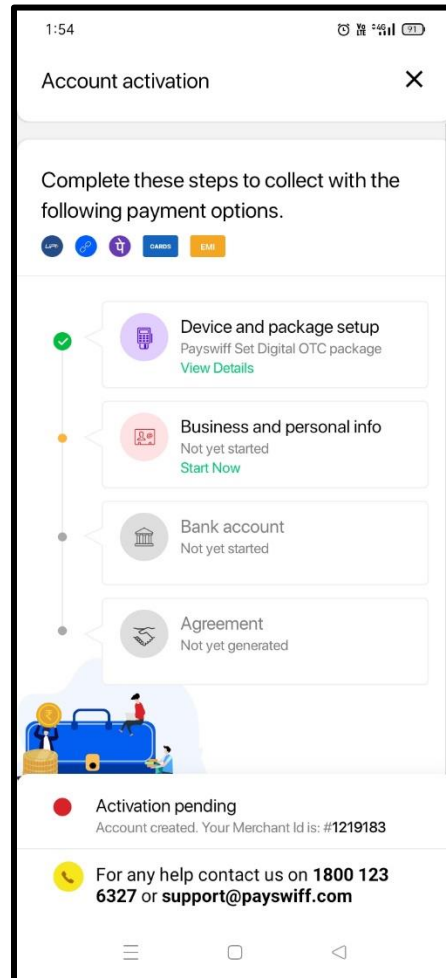
Visa Kernel Checksum
a92e88d62ef0a2561954581aa47fb96e

Mastercard Kernel Checksum
ee532503b92f61749ff500be3121427b

Rupay Kernel Checksum
c1174095eae175194f28147baf4765


Continue



Step 5 : Congrats Screen and Device details will be displayed.






1:54 Account activation


Complete these steps to collect with the following payment options.





  **Device and package setup**
Payswiff Set Digital OTC package
[View Details](#)


  **Business and personal info**
Not yet started
[Start Now](#)

 **Bank account**
Not yet started

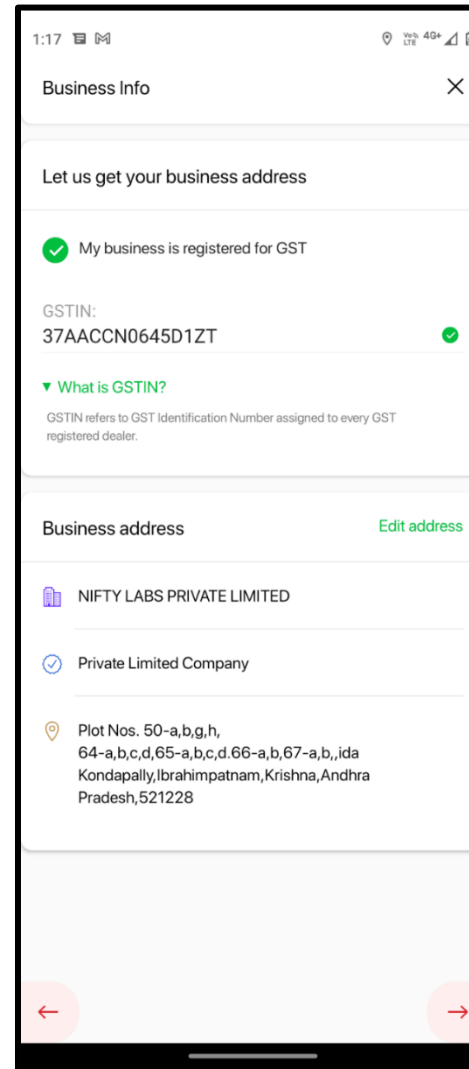
 **Agreement**
Not yet generated



 **Activation pending**
Account created. Your Merchant Id is: #1219183


 For any help contact us on 1800 123 6327 or support@payswiff.com


Step 6 : In Business and Personal info we need upload required documents




1:17 Business Info

Let us get your business address


 My business is registered for GST


GSTIN:
37AACCN0645D1ZT 


 [What is GSTIN?](#)

GSTIN refers to GST Identification Number assigned to every GST registered dealer.

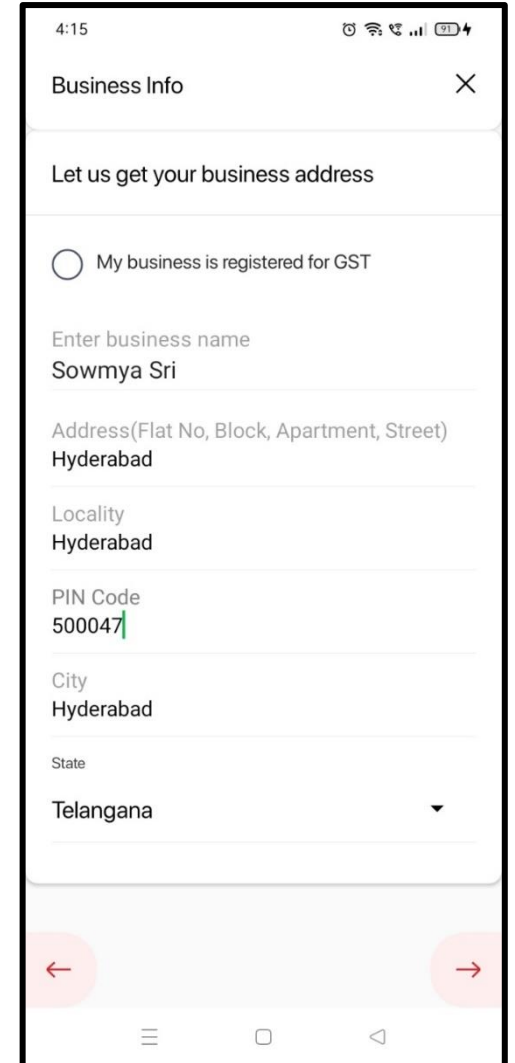
Business address [Edit address](#)

 NIFTY LABS PRIVATE LIMITED

 Private Limited Company

 Plot Nos. 50-a,b,g,h,
64-a,b,c,d,65-a,b,c,d,66-a,b,67-a,b,,ida
Kondapally,Ibrahimpattam,Krishna,Andhra
Pradesh,521228

Step 7 : Upload Business details and required documents



4:15 Business Info

Let us get your business address

☐ My business is registered for GST

Enter business name
Sowmya Sri

Address(Flat No, Block, Apartment, Street)
Hyderabad

Locality
Hyderabad

PIN Code
500047

City
Hyderabad

State
Telangana

Step 8 : Upload Business Address details

Tap 2 Phone On boarding

3:08

Personal Info

Let us get your identity

Enter authorized person's PAN number

Confirm your details

Your Personal PAN

Name on PAN

SURAMPUDI NAGA SOWMYA SRI

Cancel Confirm

Step 9 : Update PAN Number

Shop photos

1. Shop front

Take selfie with your shop name visible in the background.

2. Inside the shop

Take a selfie inside your shop with products(if any) in the background

Please note you cannot upload an existing image. Only live photo to be taken.

Save

Step 10 : Upload the pictures of Shop Photo and Inside the Shop

14:40 | 1.8KB/s

Bank account

Where should we transfer your collections?

Bank Account Holder Name

Chayanika Kashyap

Bank Account Number

20198629840

IFSC Code

SBIN0016422

State bank of india, Himachal pradesh, Bilaspur, Main market bilaspur

Account type

Saving Current

Verify

Step 11 : Upload Bank Account details

Supporting documents

PAN Card

Not uploaded

Settlement bank account details

Online Verified

Business address proof

Not uploaded

Personal address proof

Not uploaded

Company PAN

Not uploaded

Board Resolution

Not uploaded

Certificate of incorporation

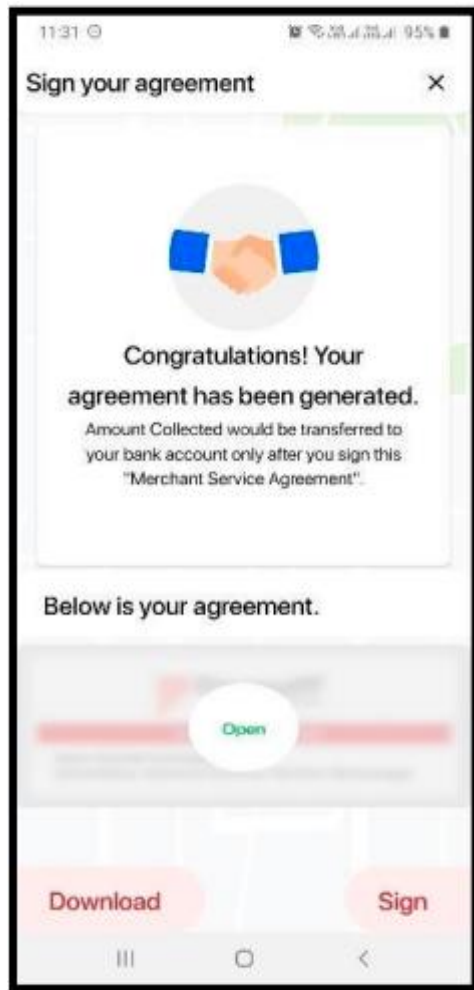
Not uploaded

MOA and AOA

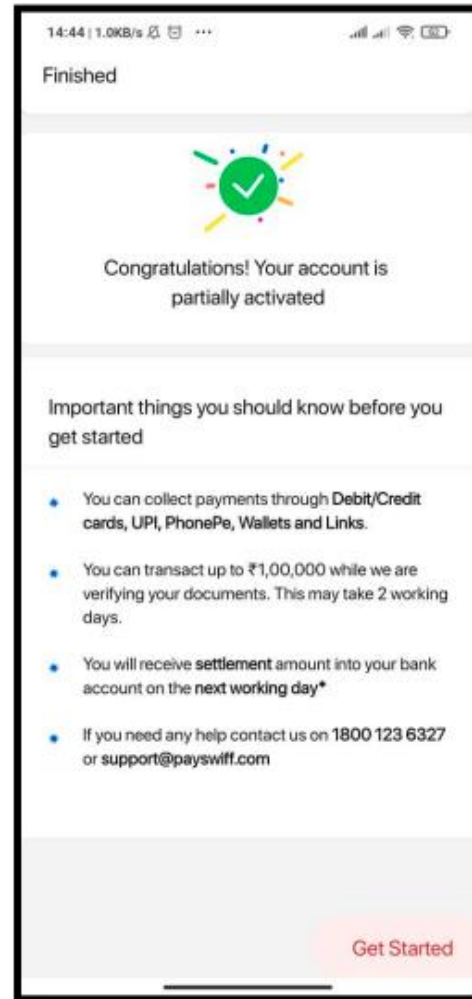
Not uploaded

Step 12 : Upload the required supporting documents depending upon the Filing type

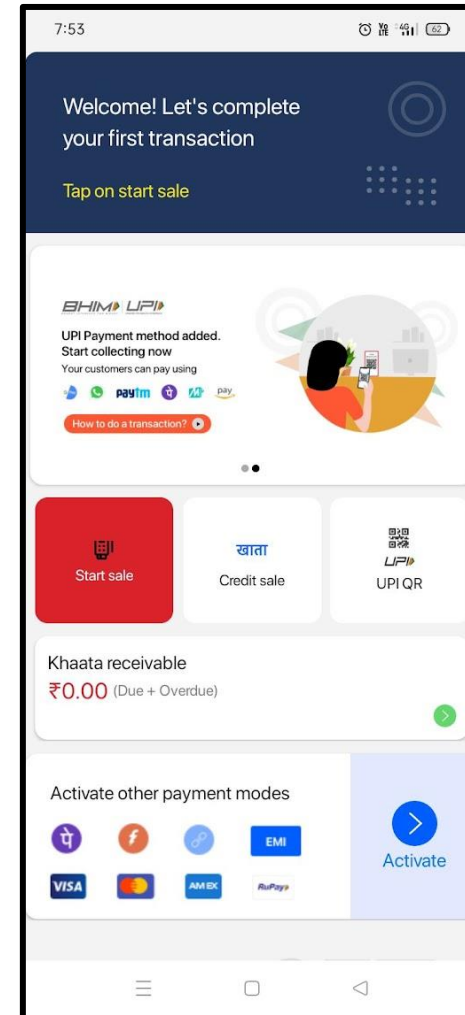
Application Authenticity



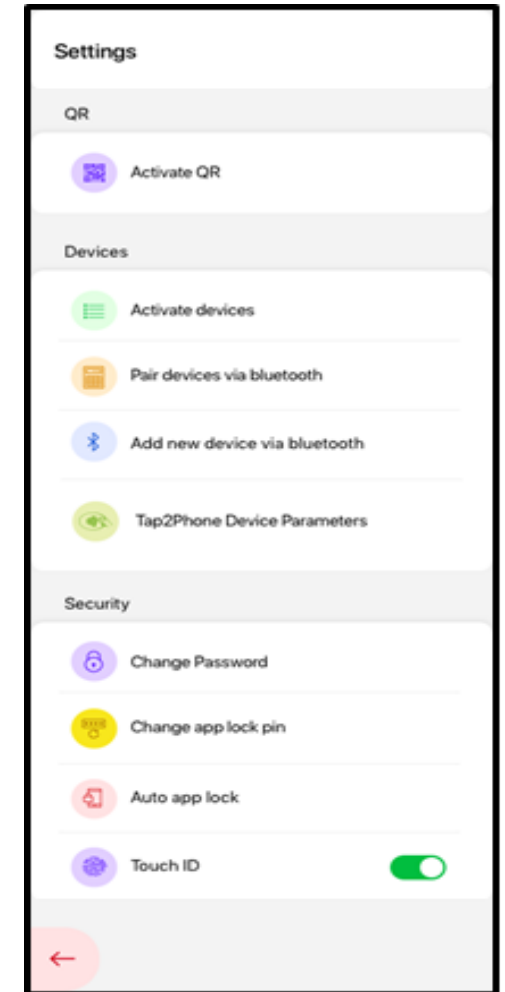
Step 8 : Sign your Agreement



Step 9 : After E-sign is completed now your account is partially activated.



Step 10 : Welcome screen is displayed now you can do transactions

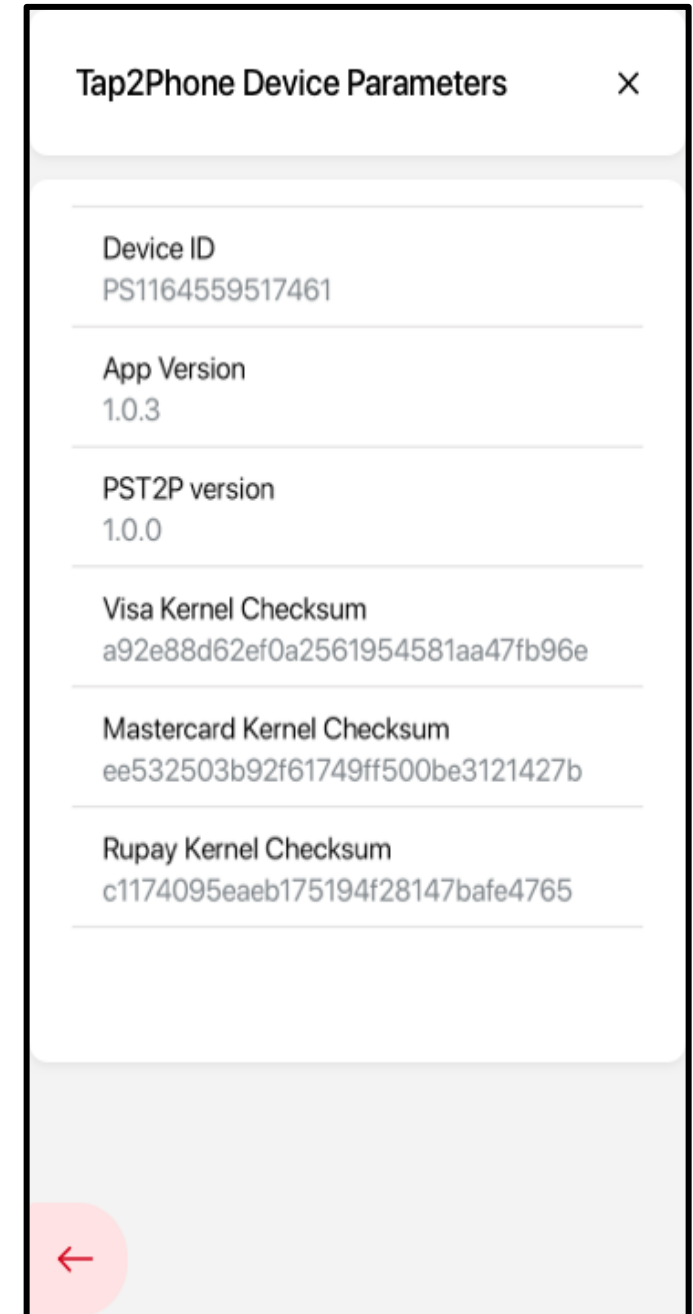


Step 11 : If Tap 2 Phone is successfully downloaded, we can view in Settings under Devices Tap2Phone Device Parameters

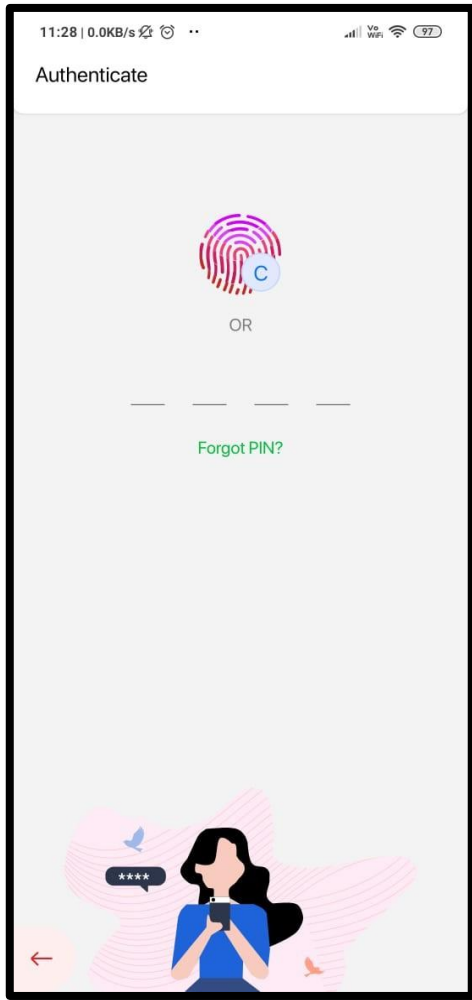
Application Version

In order to check if the Installed Mobile App is the correct updated version:

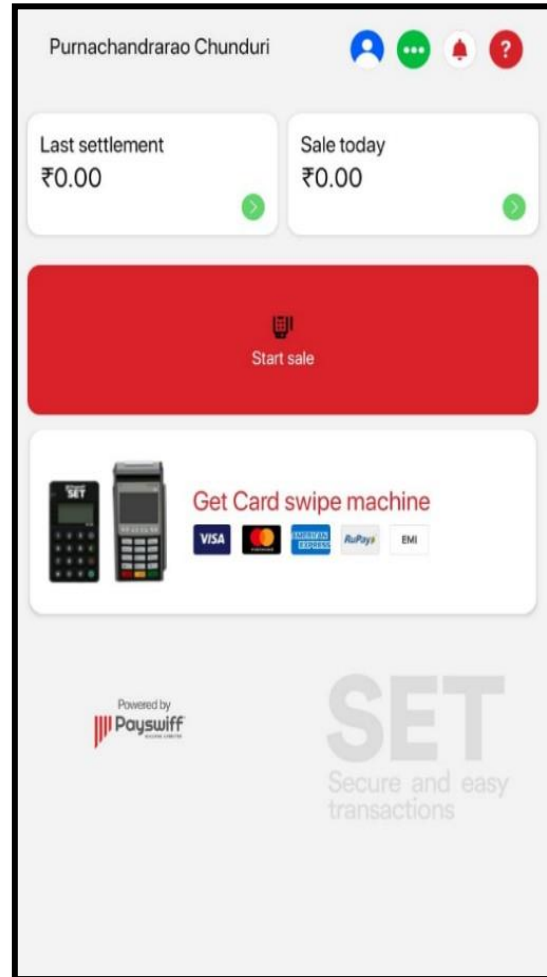
- ✓ *In you App, Go to **Settings** -> **About** section*
- ✓ *The app will display the complete version details as shown in the image.*
- ✓ *Copy the Device ID*
- ✓ *Open the URL verify.payswiff.com, paste the copied ID, and tap Verify.*
- ✓ *The website will tell you whether the verification is successful.*
- ✓ *If the application authenticity failed, please contact Customer care*



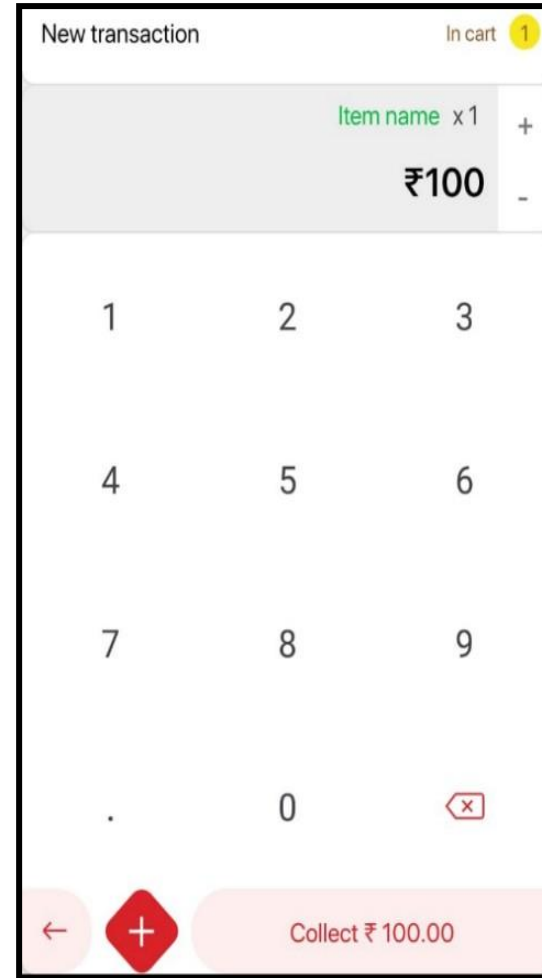
Transaction Initiation



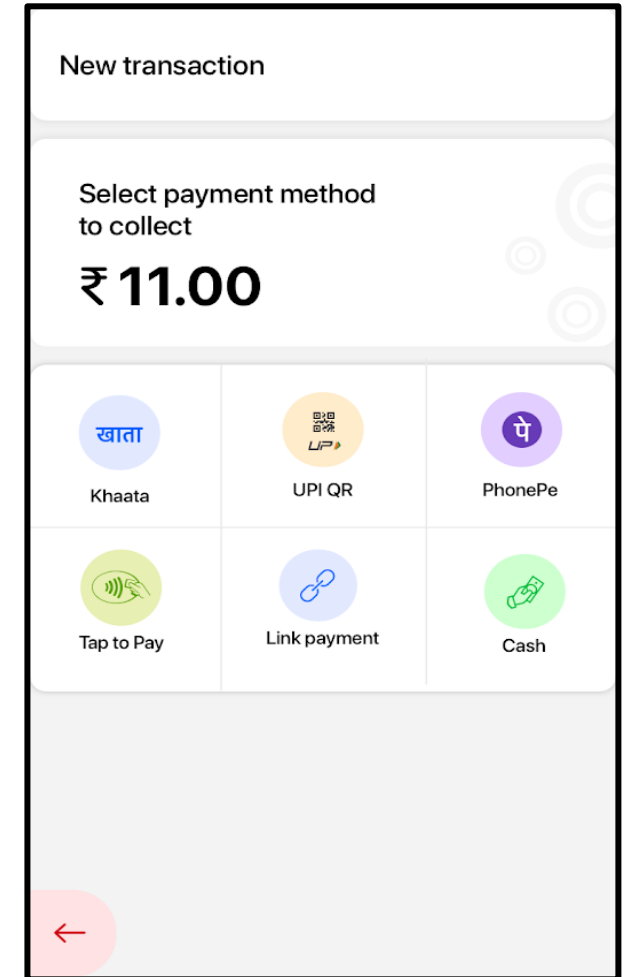
Step 1 : Login into your Mobile App



Step 2 : Click on Start Sale

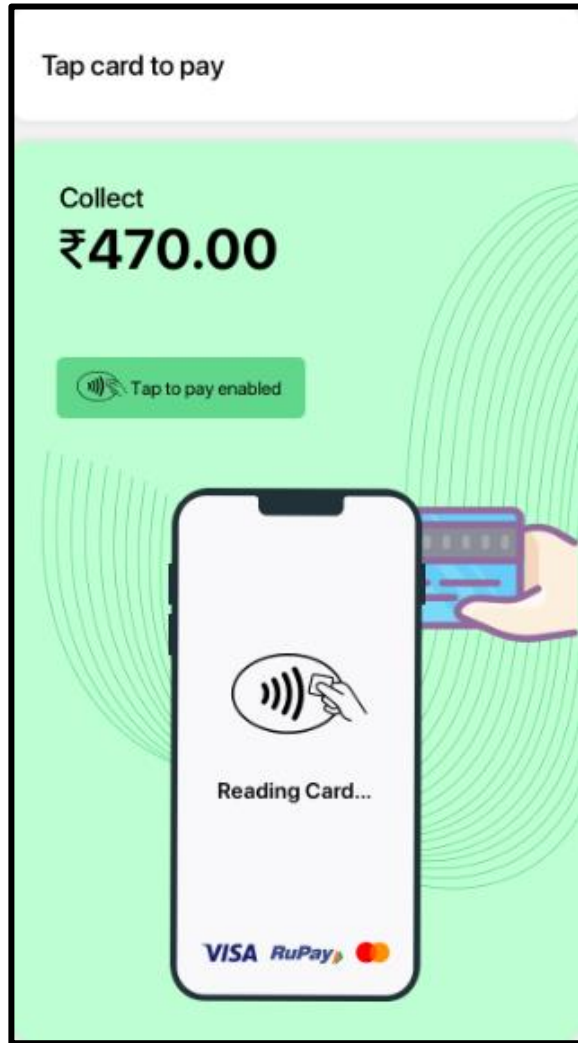


Step 3 : Enter the Amount or Create Items and Click on **Collect**



Step 4 : If Tap on Phone is enabled, the option is visible. Click order on the option

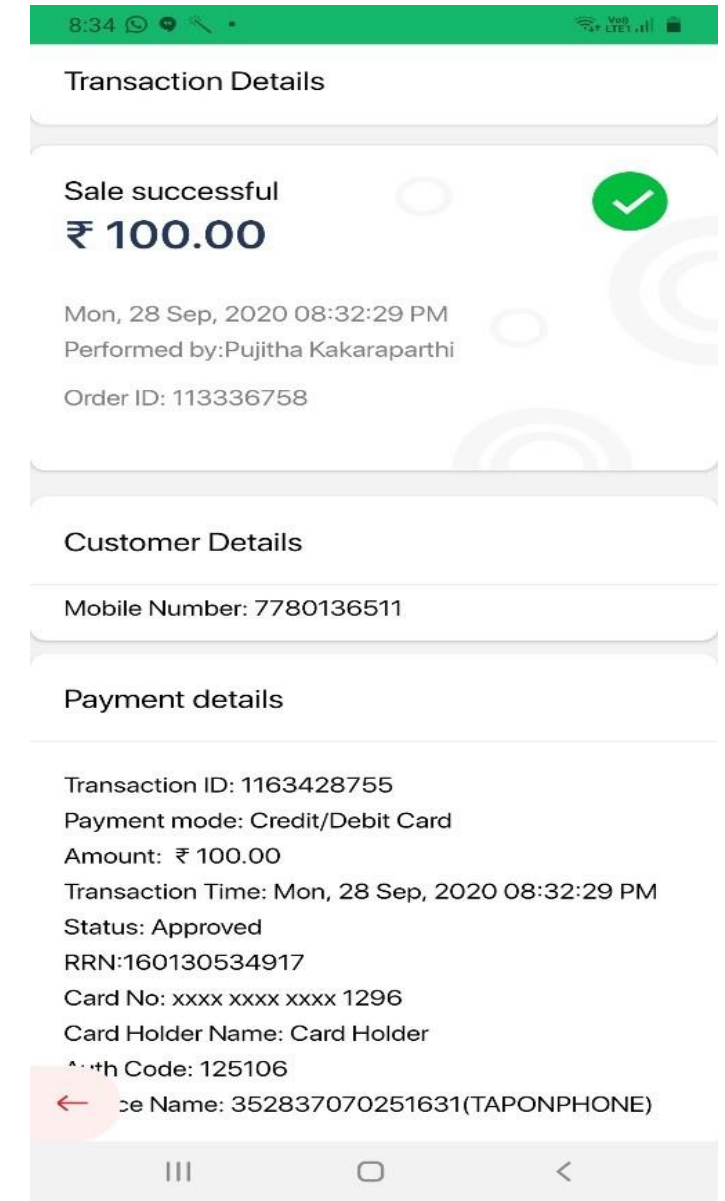
Transaction Processing



Step 5 : Transaction response



Step 6 : Tap the card in this way

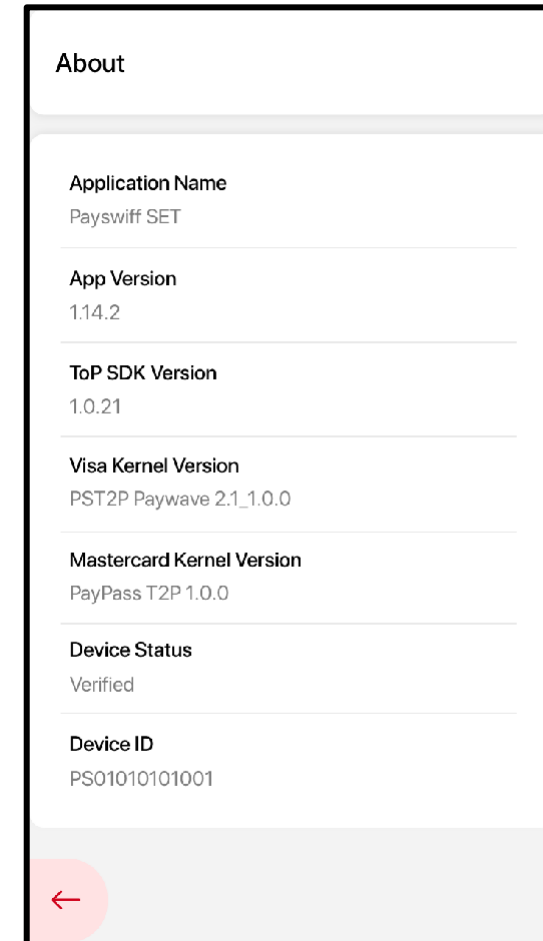


Step 7 : Transaction response is shown. You can send a digital receipt to Customer

Versions & Updates

Please make sure that you always have the latest Payswiff SET application on your Android device.

- ✓ *If the Play store application on your device is set to automatic updates, the Payswiff SET application will update automatically when there is a new version.*
- ✓ *You can also manually check the current version of the Payswiff SET application Under **Settings -> About***
- ✓ *If there is a new version, the application will prompt you to do a mandatory update or optional update of the application once you log in into the Mobile application.*
- ✓ *If it is a mandatory update you will have to update the application before using it.*
- ✓ *If it is an optional update, you can update the application at your convenient time.*
- ✓ *Tapping on update will automatically redirect you to the Play Store.*



Security

Users should take note of security measures listed below when using the application to prevent any security related issues.

- ✓ *Android OS versions 7 and above are compatible for Tap on phone.*
- ✓ *Rooted or tampered phones will not be allowed for performing Contactless transactions.*
- ✓ *Wherever possible, update your Android OS and use the latest version available.*
- ✓ *Download the application only from Play Store*
- ✓ *Always update the Payswiff SET application and use the latest version available.*
- ✓ *If you identify any unusual activity on your merchant account, please report to Customer support immediately.*
- ✓ *If for any reason the Android version has security issues, automatically the application stops working from accepting Tap on Phone transactions.*
- ✓ *No PIN entry is allowed*
- ✓ *Never share your Password*
- ✓ *If you enter the password wrongly 5 times, your account will be locked for 24 hours*



Thank You

Hyderabad (Registered Office)

10th Floor, Vaishnavi, Cynosure, Telecom Nagar Extn., Gachibowli,
Hyderabad, Telangana – 500032. | Phone: 040 –4713 6666

Mumbai (Corporate Office)

#512 Palm Springs, Malad Link Road, Malad West – 400 064
Phone: 022 – 49471111

Other Offices in India

Noida | Bangalore | Pune

Our Global Presence

Singapore | Philippines | Russia | Kazakhstan
Indonesia | Belarus | Romania

www.payswiff.com | info@payswiff.com